



ERASMUS PLUS PROGRAMME INCOMING STAFF FOR TEACHING/TRAINING MOBILITY

Welcome to Ovidius University of Constanta!!

Dear Staff,

If you have been nominated by your home University as an Erasmus staff at our university, you need to carefully read the following information regarding application and enrolment at the Ovidius University of Constanta:

1. If you want to apply for training or teaching mobility, we kindly ask you to send us an email which includes the department where you are working for, the period when you would like to visit us and the type of mobility (teaching/training).

2. After you send us the email with your request, we will send you a teaching/training mobility agreement which you will have to complete and sign and is your responsibility to obtain the signature of the coordinator from your department (from your university).

3. After you send us the mobility agreement completed and signed, we will obtain the signature from our departmental coordinator, and we will issue you the invitation letter.

4. We kindly ask you to send us an email one day before your arrival so we can prepare your certificate of arrival and departure. On the first day of your mobility, we will be waiting for you at our office, at Ion Voda Street no. 58 between 09:00 am-12:30 am.



MINISTERUL EDUCAȚIEI
UNIVERSITATEA OVIDIUS DIN CONSTANȚA

Aleea Universității, nr.1, Campus, Corp A, cod 900470 Constanța, România
Tel./Fax: +4 0241 606.407 / +4 0241 606.467
E-mail: rectorat@univ-ovidius.ro - Web page: www.univ-ovidius.ro

GUIDELINES

Your arrival in Constanta

The best way to get from Bucharest Henri Coandă Airport to Constanta is to take the train which takes 3h 30m and costs 8 EUR - 28 EUR. Firstly, you must take the train that is near the airport, and it will take you to Bucharest North Train Station (Gara de Nord). From there, you must buy a ticket with the route to Constanta. You can buy the tickets only from here <https://bilete.cfrcalatori.ro/ro-RO/Itineraries> .

When you arrive in Constanta, we suggest you install the Bolt application and book a car from there, is cheaper than getting a taxi in front of the train station.

Alternatively, you can take a bus, which costs 12 EUR - 40 EUR and takes 4h. You can find them in front of the airport; the most common ones are Kirvad and AltTransport.

Accommodation in our dormitories

The price is 100 RON/night for a single room and 120 RON/night for a double room.

The dormitories are located to the following address: 1, Studentilor Alley, FN3 Building. There is an employee that will give you the key 24/7.

End of the mobility period

One day before the mobility period is over, please come to our office to sign the certificate of attendance with your departure.



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CONTACT

Address: 58, Ion Voda Street, Constanta, Romania, postal code 900573,
ground floor, room PC11

E-mail: incoming@univ-ovidius.ro

Phone: +40 241 613 016

Facebook: [@erasmus.uoc](https://www.facebook.com/erasmus.uoc)

Instagram: [@erasmus.uoc](https://www.instagram.com/erasmus.uoc)

Office hours: Monday - Friday 09:00 AM - 12:30 PM

Map: [click here](#)